

YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution RAMA DEVI MAHILA TEACHER TRAINING

COLLEGE

• Name of the Head of the institution Dr. ASHOK KUMAR GODARA

• Designation PRINCIPAL

• Does the institution function from its own Yes

campus?

• Alternate phone No. 01592274139

• Mobile No: 9414837413

• Registered e-mail ID (Principal) ramadevittclg@gmail.com

• Alternate Email ID godashok72@gmail.com

• Address HARNATHPURA, NUA

• City/Town JHUNJHUNU

• State/UT RAJASTHAN

• Pin Code 333041

2.Institutional status

• Teacher Education/ Special Teacher Education

• Type of Institution Women

Education/Physical Education:

• Location Rural

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• Financial Status

Self-financing

• Name of the Affiliating University

PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR

• Name of the IQAC Co-ordinator/Director

Dr. TESOO BHATI

• Phone No.

09414837413

• Alternate phone No.(IQAC)

0157274139

• Mobile (IQAC)

9461803631

• IQAC e-mail address

IQAC.RDMTTC@GMAIL.COM

• Alternate e-mail address (IQAC)

ramadevittclg@gmail.com

3. Website address

https://ramadevicollege.org/

• Web-link of the AQAR: (Previous Academic Year)

4. Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://www.ramadevicollege.org/ files/ugd/69ecd0 ff2bd9568b434c89 ab0300739d8fb170.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	В	2.51	2011	16/09/2011	15/09/2016

6.Date of Establishment of IQAC

01/06/2010

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depart ment/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	0

8.Whether composition of IQAC as per latest Yes NAAC guidelines

Upload latest notification of formation of IOAC

View File

View File

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and yes compliance to the decisions have been uploaded on the institutional website?
- (Please upload, minutes of meetings and action taken report)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Faculty members encourage for research work and publication

Encourage faculty member to adopt innovative teaching learning methods

Planning for organizing Seminar and workshop

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes	
Preparation of the Academic Calendar keeping in mind the Pandemic situation	Both curricular and co- curricular activities were conducted online keeping in with the projected plan	
Orienting and training students about conducting online sessions and curricular and co-curricular activities	Orientation for Online Mode Teaching learning is conducted by a team of IT experts	
Formation of committees for organizing various curricular/co curricular activities throughout the year	This ensured smooth execution of activities and fostered shared responsibility and teamwork among the staff	

13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name of the statutory body	Date of meeting(s)	
Nil	Nil	

14. Whether institutional data submitted to AISHE

Part A				
Data of the	Institution			
1.Name of the Institution	RAMA DEVI MAHILA TEACHER TRAINING COLLEGE			
Name of the Head of the institution	Dr. ASHOK KUMAR GODARA			
Designation	PRINCIPAL			
Does the institution function from its own campus?	Yes			
Alternate phone No.	01592274139			
Mobile No:	9414837413			
Registered e-mail ID (Principal)	ramadevittclg@gmail.com			
Alternate Email ID	godashok72@gmail.com			
• Address	HARNATHPURA, NUA			
• City/Town	JHUNJHUNU			
State/UT	RAJASTHAN			
• Pin Code	333041			
2.Institutional status				
Teacher Education/ Special Education/Physical Education:	Teacher Education			
Type of Institution	Women			
• Location	Rural			
• Financial Status	Self-financing			
Name of the Affiliating University	PANDIT DEENDAYAL UPADHYAYA			

				SHEKHA	WATI	UNIVER	SITY	, SIKAR	
Name of the IQAC Co- ordinator/Director				Dr. TESOO BHATI					
Phone No.				094148	3741	3			
• Alternate	e phone No.(IQA	(C)		015727	4139				
• Mobile (IQAC)			946180	3631				
• IQAC e-	mail address			IQAC.R	DMTT	C@GMAIL	.COM	I	
• Alternate	e e-mail address	(IQAC	()	ramade	vitt	clg@gma	il.c	om	
3.Website addr	ess			https:	//ra	madevic	olle	ge.org/	
Web-link Academi	of the AQAR: (c Year)	(Previo	ous						
4.Whether Acaduring the year		r prepa	ared	Yes					
• if yes, whether it is uploaded in the Institutional website Web link:			https://www.ramadevicollege.org/ _files/ugd/69ecd0_ff2bd9568b434c 89ab0300739d8fb170.pdf						
5.Accreditation	Details								
Cycle	Grade	CGPA		Year of Accredit	ation	Validity	from	Validity to	
Cycle 2	В	2.51		201:	1	16/09/ 1	201	15/09/201 6	
6.Date of Estab	lishment of IQA	AC		01/06/2010					
7.Provide the li IUCTE/CSIR/I	•					C/ICSSR/			
Institution/ Depar scheme tment/Faculty			Funding agency		Year of award with duration		A	Amount	
NIL	NIL	NIL		NIL		Nil 0		0	
8.Whether composition of IQAC as per latest NAAC guidelines				Yes					
Upload latest notification of formation of IQAC			View File	<u>e</u>					

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9.No. of IQAC meetings held during the year	3
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
(Please upload, minutes of meetings and action taken report)	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

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12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Achievements/Outcomes	
Both curricular and co- curricular activities were conducted online keeping in with the projected plan	
Orientation for Online Mode Teaching learning is conducted by a team of IT experts	
This ensured smooth execution of activities and fostered shared responsibility and teamwork among the staff	

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13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name of the statutory body	Date of meeting(s)	
Nil	Nil	

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/03/2022

15. Multidisciplinary / interdisciplinary

Our college is a teacher training institution followed the rules of interdisciplinary approach till date as it focuses on learning of each subject separately. Each students develops their skills and concepts common for two disciplines. The process and concepts of one subject help to develop understanding about another subject. College focuses on students' skill development. Curriculum is totally student oriented. College focuses on the development of particular skill, which help to understand the concepts of both method subjects. Through interdisciplinary approach of education deeper levels of conceptual coherence varied set of reasoning and cognitive strategies develops on students as learning outcomes. In the education student-teacher, student-student, teacher-teacher cooperation takes place.

16.Academic bank of credits (ABC):

NIL

17.Skill development:

Skill development is a process that aims to improve students' skill and productivity. Skill development and related training programs helps students to improve their teaching and other emotional & social skills.

Objectives of skill enhancement programs: -

- Enhance creativity
- Purpose driven education
- Encourage independent thinking

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Accepting failures gracefully

Skill enhancement programs are a quality initiative taken by the institution to impart beyond curriculum knowledge, skills and values to students. As the institution is a teacher-training institution and the process of skill development focuses on upgrading core competencies of the students and maximizing their inner potential.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NIL

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

After completion of teacher education program, the student teacher will be able to apply their knowledge and competencies in several areas. They developed their teaching skills fulfil the criteria for become a competent teacher according to NCTE. They developed their teaching personality. Students analyses curriculum and able to select appropriate teaching strategies according to their needs. Several students are applying teacher ship vacancies and they are selected and now become teacher in high schools, +2 schools and private schools. They completely engaged themselves in the process of self directed learning through the use of innovative ideas. The completely organised themselves with subject knowledge. They also develop several life skills on themselves for successful establishment in the society. After becoming a teacher in any sector they contribute community service in society. They able to develop the link between theory and practice.

20.Distance education/online education:

NIL

Extended Profile				
1.Student				
2.1		610		
Number of students on roll during the year				
File Description	Documents			
Data Template		View File		

2.2	900			
Number of seats sanctioned during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.3	436			
Number of seats earmarked for reserved categorie GOI/State Government during the year:	es as per			
File Description	Documents			
Data Template	<u>View File</u>			
2.4	213			
Number of outgoing / final year students during the	ne year:			
File Description	Documents			
Data Template	<u>View File</u>			
2.5Number of graduating students during the year	182			
File Description	Documents			
Data Template	<u>View File</u>			
2.6	301			
Number of students enrolled during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.Institution				
4.1	5726530			
Total expenditure, excluding salary, during the year (INR in Lakhs):				
4.2	40			
Total number of computers on campus for acaden	nic purposes			

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3.Teacher	
5.1	46
Number of full-time teachers during the year:	

File Description	Documents
Data Template	<u>View File</u>
Data Template	No File Uploaded
5.2	16

5.2

Number of sanctioned posts for the year:

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The institution is affiliated with the PDU Shekhawati University, Sikar. The institution follows the curriculum framework of the NCTE and syllabus of the choice-based credit system as prescribed by the University for the two-year B. Ed. program. A detailed Academic calendar is prepared by IQAC at the beginning of the year 2020-21 and is shared to all faculty members and the weekly time table is prepared in accordance with that. Academic calendar is communicated with all the teachers of the institution. However, in case of any modification needed in the Academic Calendar it is discussed with the staff of the institution and accordingly revised. The Academic calendar and timetable, schedules of the Curricular and Co-Curricular activities conducted are documented and filed.

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File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	No File Uploaded
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

B. Any 5 of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
List of persons who participated in the process of in-house curriculum planning	No File Uploaded
Meeting notice and minutes of the meeting for in-house curriculum planning	<u>View File</u>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which

A. All of the Above

are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	<u>View File</u>
URL to the page on website where the PLOs and CLOs are listed	https://www.ramadevicollege.org/files/ugd/69ecd0 70c609e2878e495291ad1f8576e491a7.p
Prospectus for the academic year	<u>View File</u>
Report and photographs with caption and date of student induction programmes	<u>View File</u>
Report and photographs with caption and date of teacher orientation programmes	<u>View File</u>
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

16

File Description	Documents
Data as per Data Template	<u>View File</u>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<u>View File</u>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<u>View File</u>
Any other relevant information	Nil

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1.2.2 - Number of value-added courses offered during the year

1

1.2.2.1 - Number of value-added courses offered during the year

1

File Description	Documents
Data as per Data Template	<u>View File</u>
Brochure and Course content along with CLOs of value-added courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

30

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

30

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<u>View File</u>
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and	One of the above
facilitated to undergo self-study courses	
online/offline in several ways through	
Provision in the Time Table Facilities in the	
Library Computer lab facilities Academic	
Advice/Guidance	

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File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

n

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

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Teacher Education = Teaching Skills + Pedagogical theory+
Professional skills.

Teaching skills include providing training and practice in the different techniques, approaches and strategies.

Pedagogical theory includes the philosophical, sociological and psychological considerations that would enable the teachers to have a sound basis for practicing the teaching skills in the classroom.

Professional skills include soft skills, counselling skills, interpersonal skills, computer skills, information retrieving and management skills and above all lifelong learning skills.

Fundamental or coherent understanding of the field of teacher education Pupil teachers are oriented about concept and theories of learning of the field of teacher education.

Procedural Knowledge Internship gives pupil-teachers hands- on experience which develops skills, values and attitudes required by professional teacher.

Capability to extrapolate from what one has learnt and apply acquired competencies

B. Ed. and M. Ed. curriculum includes Assignments, Research Projects, Community work and Co -curricular activities apart from theory courses. Therefore, it gives ample opportunity to develop knowledge, skills and values. It makes them ready to face the challenges of life. Different co-curricular activities promote all round development of the students.

Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc. are developed by arranging talks and lectures through theory courses.

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations — International and comparative perspective

The Courses like Educational management makes students aware of Development of school system, Functioning of various Boards of School Education, International and comparative perspectives. Assessment systems and Norms and standards are being Included in the Core Course Assessment for learning.

Characteristics of State, National and International systems of education with reference to the different boards such as SSC, CBSE, RBSE are included in the Inter disciplinary course Educational Management. The objectives, curriculum, text books, evaluation pattern of each type of Boards of school education is taught to the students. The teacher trainees are oriented about the differences between the working of each type of Boards also.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them

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ready for the professional field in not more than 100-200 words

The institution prepares students for entering the profession. How to prepare for an interview, how to prepare CV is also provided by way of guidance which benefits the students to get jobs.

B.Ed./M. Ed./ Integrated B. Ed. programme comprises Theory and practical aspects which develops the personality of teacher trainees. Various lectures, internship activities, project-based activities develop necessary knowledge, skills and attitudes about the teaching profession. The students go for giving lessons and internship in schools during the B.Ed course. Before giving their lessons, they take lesson guidance for the lessons. They also take unit test guidance before administering unit test in the practicing schools. Such experiences help the student teachers to be an effective teacher in the future. They would also know how to prepare unit test, answer keys, and administer them in their professional field.

Different cocurricular activities like conducting sports activities, cultural programmes develop different qualities such as leadership, co-ordination, planning, and organization of such activities.

The B.Ed. students have to conduct action research on contemporary problems faced in school. This would prepare the student teachers to undertake research in their schools and find out solutions to solve such problems.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining	Four	of	the	above
structured feedback on the curriculum –				
semester wise from various stakeholders.				
Structured feedback is obtained from				
Students Teachers Employers Alumni				
Practice Teaching Schools/TEI				

File Description	Documents
Sample filled-in feedback forms of the stake holders	<u>View File</u>
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	No File Uploaded
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

301

2.1.1.1 - Number of students enrolled during the year

301

File Description	Documents
Data as per Data Template	<u>View File</u>
Document relating to sanction of intake from university	<u>View File</u>
Approval letter of NCTE for intake of all programs	<u>View File</u>
Approved admission list year- wise/ program-wise	<u>View File</u>
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

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145

2.1.2.1 - Number of students enrolled from the reserved categories during the year

145

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<u>View File</u>
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<u>View File</u>
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

11

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

11

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificate of EWS and Divyangjan	<u>View File</u>
List of students enrolled from EWS and Divyangjan	<u>View File</u>
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

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Admission

The College fills up the seats by strictly adhering to the allocation provided by the government. Graduate and Post Graduate Students with 50% and with 45% in case of reserved category have to qualify PTET for B. Ed. And PMET for M. Ed.. After qualifying in Pre-Test the students are given admission in the college as per list on the basis of merit and option given by students.

Personal interview and Talent search

Readiness of students is assessed through personal informal interview at the time of admission based on their academic result. After the admissions, assessment is also done through programme like talent search. Talent search programme is conducted to assess inherent skills of the students and provide them necessary platform to boost their skills.

Content test

Content test is also taken to check content mastery of the students in first year and to assess their readiness for the profession.

Academic support

Handouts, Content notes and Ppt are prepared and shared with the students to provide academic support. This also helps students to score good marks in the internal work as well as in the external exam.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	<u>View File</u>
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic

Six/Five of the above

Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

Three of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

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1:15

2.2.4.1 - Number of mentors in the Institution

24

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents of mentor- mentee activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

During the academic year 2020-2021, the teaching learning activities were carried out using online mode. Even in an online mode, participatory learning, focused group discussions etc were adopted. Online as well as Offline references related to theory courses are also provided for enhancing student learning.

Orientation about Online Exams were also given to the students to help them in their learning. The students made online presentations on the given topics, participated in discussions and seminar presentation based on theory courses.

Lesson planning workshop, Teaching Aids workshop, Online Internship orientation, Lesson guidance and demonstration, Unit test preparation, Analysis of Unit test result, etc., activities were also conducted for development of teaching competencies among students.

Guidance related to Lessons based on Theme, Constructivism, Experiential learning was also an integral part of multimedia approach. The basic rationale for adopting various modes for different courses is to develop multifarious abilities and skills in students.

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File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<u>View File</u>
Any other relevant information	No File Uploaded

${\bf 2.3.2 - Number\ of\ teachers\ integrating\ ICT\ (excluding\ use\ of\ PPT)\ for\ effective\ teaching\ with\ Learning\ Management\ Systems\ (LMS),\ Swayam\ Prabha\ etc.,\ Learning\ Resources\ and\ others\ excluding\ PPT\ during\ the\ year$

6

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

610

File Description	Documents
Data as per Data Template	<u>View File</u>
Programme wise list of students using ICT support	<u>View File</u>
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in	Five/Six of the above
various learning situations such as	
Understanding theory courses Practice	
teaching Internship Out of class room	
activities Biomechanical and Kinesiological	
activities Field sports	

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File Description	Documents
Data as per Data Template	<u>View File</u>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<u>View File</u>
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The nature of different activities in B.Ed/ M. Ed./ Integrated B. Ed. help students to work in teams helping them to develop team spirit and cooperation. The rotation of students among the faculty for various activities, enables the faculty to know each and every student. The ensuing interaction helps the students to have a better grasp of the academic programme and enables the students to complete it smoothly.

Faculty members act as mentors for the students. Students are divided into groups with a faculty in charge. The students are instructed to approach their respective mentors to discuss any academic or personal issues. The faculty members make every effort to solve the difficulties of the students and help them in dealing with students' diversity.

Internship in different schools, Assignments and Project work as an essential part of B.Ed. programme and Co-scholastic activities provide opportunities to the students to make themselves aware about recent developments in education and life.

Arranging Seminars and talks on recent trends in education keep students abreast about recent developments in education and life.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

Five/Six of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Teachers make use of various methods such as discussion, brainstorming, problem solving etc while teaching theory course content in order to motivate them to develop their intellectual skills.

Assignments, Practice lessons, Teaching Aids workshop, Lesson planning workshop, Seminar presentation, Action Research provide opportunity to the students to nurture creativity, intellectual and thinking skills. Micro teaching and Simulated teaching help the students to nurture teaching skills and teaching techniques.

Internship programme makes them aware of day-to-day teaching, learning situations and challenges which provides students with

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the opportunity to enhance their life skills. Internship also helps students to apply theory into practice-Lesson demonstration by alumni and staff helps students to learn different strategies used in transaction of content and also conduct management in students. Topics related to Life skills and Empathy in core courses also develops various skills related to life.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for
developing competencies and skills in
different functional areas through specially
designed activities / experiences that include
Organizing Learning (lesson plan)
Developing Teaching Competencies
Assessment of Learning Technology Use and
Integration Organizing Field Visits
Conducting Outreach/ Out of Classroom
Activities Community Engagement
Facilitating Inclusive Education Preparing
Individualized Educational Plan(IEP)

All of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/

Six/Seven of the above

Individualized Education Plans (IEP)
Identifying varied student abilities Dealing
with student diversity in classrooms
Visualising differential learning activities
according to student needs Addressing
inclusiveness Assessing student learning
Mobilizing relevant and varied learning
resources Evolving ICT based learning
situations Exposure to Braille /Indian
languages /Community engagement

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

All of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the

Four of the above

following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

Four of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to

Four of the above

organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements

Executing/conducting the event

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

Four of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples of assessed assignments for theory courses of different programmes	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Internship programme is an essential practicum activity of B.Ed. programme. It is systematically planned in I & II year. Practice teaching schools are allocated by the School Education Department

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as per the strength, and medium of instruction. Faculty members approach nearby schools and online allotment letters are issued to the Pupil-Teacher. Faculty members inform school principals and supervisors about internship programme.

Students' method wise (pedagogy of school subjects) data is collected and Practice teaching lesson groups are made. Teacher trainees are oriented about internship programme, Practice lessons, academic and administrative activities and preparation of reflective journal by the lesson committee in charges. The students are also explained about their role as a teacher in the school during the internship programme. The students are explained about the assessment procedures which will be adopted to evaluate their performance during internship in the school. Guidance for different activities and practice teaching lessons is planned and executed in groups. The internship activities are supervised by the staff on rotation basis in different schools.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

182

File Description	Documents
Data as per Data Template	<u>View File</u>
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress

Nine/All of the above

reports

File Description	Documents
Data as per Data Template	<u>View File</u>
Sample copies for each of selected activities claimed	<u>View File</u>
School-wise internship reports showing student engagement in activities claimed	No File Uploaded
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

In order to ensure effective monitoring all the internship activities are done under the supervision of School Principal and school Teachers. The School Principals also keep a watch on activities of students and from time to time provide guidance related to various aspects of internship.

Teacher educators guide and observe practice teaching lessons of teacher trainees and provide feedback. Teacher trainees have to also engage students in classes along with practice teaching lessons. Teacher trainees participate in school academic and non-academic activities. The teacher educator guides the teacher trainees about planning and organisation of activities as prescribed in the B.Ed. syllabus and as per the school curriculum. Activities planned are conducted by teacher trainees under the supervision of School principal, school teachers and Teacher educator.

Teacher trainees also give Co-teaching lessons with school teachers. The school teachers also guide and support them in class management and use of various teaching and evaluation techniques.

Some lessons of teacher trainees are also observed by their Peer teacher trainees. The feedback by the Peers also help in improving themselves.

File Description	Documents
Documentary evidence in support of the response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Four of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality

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2.5.1 - Number of fulltime teachers against sanctioned posts during the year

46

File Description	Documents
Data as per Data Template	<u>View File</u>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	No File Uploaded
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

10

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates of Doctoral Degree (Ph.D) of the faculty	<u>View File</u>
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

46

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

373

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<u>View File</u>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with

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colleagues and with other institutions on policies and regulations

Faculty members participate in various academic programs in order to keep themselves updated. Faculty members also go for Short term courses and Faculty Development Programmes to keep themselves abreast of policies, modern trends and current developments in education. The information and knowledge gained is shared formally as well as informally with colleagues to make themselves professionally updated. Academic enrichment committee of the college also organises talks and guest lecture for teachers to enrich their knowledge in the field of education. Faculty members get their articles published in various platforms on concepts related to education. Faculty members attended Online webinars, workshops and conferences due to the pandemic situation during last academic year.

File Description	Documents
Documentary evidence to support the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Continuous Internal Evaluation and External Exam are two important evaluation processes of B.Ed./M.Ed. Programme. Every theory course of the B. Ed. /M. Ed. programme has Internal work and External university exam to be completed by a teacher trainee. Internal work involves assignments, class test and essay test. It is mandatory for the teacher trainees to submit internal work for all the theory courses of B. Ed./M. Ed. programme.

There are Project based activities in two/four year of B. Ed. programme. These project-based activities comprise of Community work, internship programme, practice teaching lessons, preparing reflective journal, action research and Preparation of Learning resource. Along with theory courses there are two ability courses for which the teacher trainees have to prepare and submit reports.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<u>View File</u>
Annual Institutional plan of action for internal evaluation	<u>View File</u>
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The College has a Grievance Redressal Committee. Ours is a professional college so, no serious issues are there. Examination related grievances such as Online exam, Network issues etc. were reported in the academic year 2020-21. Examination committee members oriented students about Online examination. Mock tests were conducted for each course to acquaint students about Online exam. Examination related instructions were posted in student whatsapp groups and same were explained by examination committee members. Individual issues were resolved by Mentors through Exam Mentor-Mentee group interaction at the time of Examination. Sample MCQ and Descriptive Questions were displayed on the College

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Website. Problem solving sessions and Revision lectures were also conducted to solve the difficulties of students related to Content.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Academic calendar is prepared in the beginning of the academic year by following the B. Ed. / M. Ed. curriculum of PDU Shekhawati University, Sikar. It includes academic as well as co-curricular activities along with evaluation. Evaluation in the B.Ed. / M. Ed. programme includes internal and external evaluation. Internal evaluation consists of Assignments, Class test, Essay test, Internship, Community work, Action research etc.. The internal evaluation of the B. Ed. / M. Ed. programme is done year-wise as per the provision in the academic calendar. Students are oriented about Internal work to be completed during each year. Internal evaluation was done online during the academic year 2020-21 due to the pandemic situation. Students are also oriented about each course assignment.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

PLOs and CLOs are mentioned on the college website. Academic Calendar is prepared as per PLOs and CLOs. The students are oriented about PLOs and CLOs in the beginning of the programme and before commencing of each year. All the academic activities are given and planned as per the academic calendar. The time table of

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each course reflects PLOs and CLOs in each year. Orientation of each course in all the Two/Four years is done by the concerned teacher educators before teaching each course. Project based activities include Internship, Community work. Orientation about Project based activities such as Internship, Community work, Preparation of Reflective Journal is done by respective committee members. Teaching-learning process includes orientation, planning, organisation and conduct of relevant activities in order to accomplish PLOs and CLOs.

Link of CLO's and PLO's-https://www.ramadevicollege.org/_files/ugd/69ecd0_70c609e2878e495291ad1f8576e491a7.pdf

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Result sheet for each year received from the Affiliating University	<u>View File</u>
Certified report from the Head of the Institution indicating pass percentage of students programwise	<u>View File</u>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

B. Ed. & M. Ed. programme is comprised of Two Years. Program outcomes and Course outcomes are stated on the College website. Students are oriented about Programme outcome in the beginning of the programme and course outcomes are communicated to the students before each year. The college follows criteria for internal evaluation system and external exam prescribed by the affiliating University. Assignments, Essay test and Class test of each course are related to the syllabus of the course which is mentioned in the syllabus along with course learning outcomes. Practice teaching, Internship activities and Community work activities are

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also mentioned in the syllabus which are based on programme outcomes. The faculty conducts evaluation practicum aspect as per the programme outcomes and the progressive performance of the students is uploaded in university portal. The university conducts external examination and the result of the same along with internal marks is communicated to the students after completion of each year in the form of Grade points which is in line with the PLOs and CLOs. The students are guided as per programme outcomes and course outcomes after each year on the basis of their result to ensure further improvement in their performance.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	No File Uploaded
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

149

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<u>View File</u>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The evaluation of the students on the basis of internal work and university examinations is an integral part of the teaching-learning process. The college follows criteria for internal evaluation system prescribed by the affiliating

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University. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning. The college displays all the circulars regarding Internal examination on notice boards from time to time. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. It is observed that Performance of students in the Assignments, Essay test, Class test, Content test, Practice teaching lessons, Community work, Action research, Co-curricular activities shows that these activities cater to their learning needs.

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

http://ramadevicollege.org

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

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File Descripti	on	Documents
Sanction lette agency	r from the funding	<u>View File</u>
highlighting t	nditure statements he research grants fied by the auditor	No File Uploaded
Any other rele	evant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects
Granting study leave for research field work
Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

Three of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Institutional Policy document detailing scheme of incentives	<u>View File</u>
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

One of the above

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

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File Description	Documents
Data as per Data Template	<u>View File</u>
• First page of the published book/chapter with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference- proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

7

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

		^
_	2	u

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	No File Uploaded
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

610

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

610

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the claim along with photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

An outreach program in learning institute aims to help, uplift, and support those who are deprived of few services and rights. It involves giving teaching as well as learning, social planning, health and hygiene support for their welfare. Any program must be organized to use resources and aid to fulfil a goal. Successful community outreach programs must plan projects to be carried out. The leaders take charge of promoting, searching for donors and volunteers, and recording details about the outreach. Planning programs for the community service can help the B. Ed. students to help to solve a greater need of social issues. Although main purpose is to help achieve a goal for the greater good. This is

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done by choosing a specific group or community place, analyzing their needs on various issues, and then building a program to help them in learning, recovering, or becoming self-sufficient as far as possible.

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

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3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest-literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

Five/Six of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The College has adequate physical infrastructure as per the NCTE norms. The college has Classrooms which are well ventilated,

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naturally illuminated and Techno-savvy with inbuilt multimedia projector having public address system, classrooms with various sizes suitable for lectures and tutorials. The institution has Science laboratory consisting different equipment and models which are useful for practice teaching lessons. The Psychology Laboratory has different tests and batteries. It also has apparatus which are required. The Institution has a language Laboratory with 40 computers. In the computer laboratory there are 40 working computers. Institution has a sports field viz open playground for outdoor sports which are conducted during the year. It has space for Kho-kho and kabaddi fields. Institution has equipment's for indoor games and outdoor games. Sports materials like Carrom, Chess, Skipping rope, Dumbbell, Rackets, Balls, and Cricket Set etc are used by students.

File Description	Documents
List of physical facilities available for teaching learning	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

6

File Description	Documents
Data as per Data Template	<u>View File</u>
Geo-tagged photographs	No File Uploaded
Link to relevant page on the Institutional website	Nil
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

		- 4	
			1

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Library is partially automated.

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	http://ramadevicollege.org
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Our library has richest collection of Books, Journals, Back volumes, Encyclopedias, Biographies, Subject and General Dictionaries, CDROMs, Videos, e-Resources, Theses and Dissertations and is located in the much spacious fully dedicated First floor of the building comprising of one Stock room, Readinghall, Reference, Periodical, Browsing & Xerox Section, Circulation Counter. The Library opens from 9.30A.M. to 5.00 P.M. on every working day. It has a collection of more than 20000 books which includes Textbooks, General & 500 Reference books, 356 Bound volumes of Periodicals. It subscribes to around 10 Indian and foreign Journals/Periodicals and 5 daily newspapers every year.

Library Membership: All students, faculty members and employees of the college are eligible for membership of the library. The registered members are issued Borrowers card to borrow books and other resources.

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File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for eresources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

One of the above

File Description	Documents
Data as per Data template	<u>View File</u>
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

27480

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, eresources with seal and signature of both the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

420

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File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available
National Policies and other documents on
education in the library suitable to the three
streams of teacher education –general
teacher education, special education and
physical education by the following ways
Relevant educational documents are obtained
on a regular basis Documents are made
available from other libraries on loan
Documents are obtained as and when
teachers recommend Documents are obtained
as gifts to College

None of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The ICT facilities are available to the staff and student teachers. Institution up-to-dates ICT lab facilities for staff and students. Institution has one seminar halls with ICT facilities. Computer and language laboratory also has an ICT facility. Institutions have 16 classrooms with Wi-Fi LAN. Institution installed the Wi-fi of the BSNL company. The Wi-Fi facility is

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available for 24 hours in the institution, the institution is using Google Platform for conducting online examination. The institution has annual maintenance contracts for entire IT facilities. Similarly, the technician visits the institution as per requirement of the institution. Online admissions, payment of fees and other payments are made by Online Mechanism. Administrative staff are trained to handle online software and for online procedures.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	No File Uploaded
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

15:1

File Description	Documents
Data as per data template	<u>View File</u>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

B. 500 MBPS - 1GBPS

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are

One of the above

available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

2415740

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The college building including classrooms, library, laboratories are painted on regular basis as and when required. Pest control is done on regular basis. Equipment's are maintained regularly. Institution has appointed an electrician to look after the electronic facilities. For white board and green glass board maintenance the concerned company is in contact by the

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institution. The institution is calling the company whenever necessary. Library has a support staff appointed for maintaining the physical books and keeping it intact. The Institution has well equipped classrooms for different mediums of instructions. We have different rooms or cubicles for each method. Classrooms are fully ventilated. It has physical facilities like fans, tube-lights, AC, projector and PC, also it has a mic system. The entry register has been maintained for the language lab and computer laboratory for students. The institution has a Science Laboratory and Psychology Laboratory. The Science Laboratory has models and apparatus. List of apparatus is maintained. The entry register is maintained for students. Students enter their admission number in the register when they take apparatus or models for the lessons. The Psychology laboratory has many types of tests, inventories, and batteries. It is well equipped with necessary practical material.

File Description	Documents
Appropriate link(s) on the institutional website	http://ramadevicollege.org
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Four of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description	Documents
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	<u>View File</u>
Institutional guidelines for students' grievance redressal	<u>View File</u>
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Five or more of the above

File Description	Documents
Data as per Data template	<u>View File</u>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

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Number of students placed as teachers/teacher educators	Total number of graduating students	
6	596	1

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

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5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Students in various Administrative and Academic committees provides a representative structure through which students can discuss issues of concern and undertake initiatives for benefit of the college and the community. It is important that students are given the opportunity to express their views on issues of concern to them in the college. It is equally important that they are listened to and encouraged to take an active part in promoting the vision and mission of the college.

Every year Sports and cultural committee conducts wide range of activities, for smooth functioning of all events throughout the year. Student representatives plays a proactive role in the college functioning and contribute for students' welfare. Students' participation in various Cells/Committees takes initiative from planning to execution stage of each programme. Students' committees motivates students to take part in programme conducted in the college.

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	No File Uploaded
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

8

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File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of the events along with the photographs with captions and dates	No File Uploaded
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Alumni are truly a strong support to the institution. Maintaining good relationships with alumni over time is crucial to the success of higher education institutions. Alumni of college organises variety of programmes in regular functioning of the institution. Alumni take active participation in organising curricular as well as co-curricular programmes. For curricular aspects alumni held online meeting to orient the current batch regarding how to teach online. Alumni takes lots of efforts in organising webinar on the theme- orientation of NET/SET examination keeping a definite aim, alumni focus on students overall development by organising speeches on alternate therapy. Considering current teachers future - alumni organised programme on orientation of CTET/RTET. Alumni takes leading role in demonstrating micro as well as macro lessons of all subjects. The current year students are benefited by all such activities organised by alumni association in the form of sharing experiences by them. Alumni interacted with current students regarding new methods of teaching that can be used in schools.

File Description	Documents
Details of office bearers and members of alumni association	No File Uploaded
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

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5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

Five/Six of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	<u>View File</u>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	No File Uploaded
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The college has an active Alumni Association. Alumni association help students stay connected and it also helps in sharing some of most precious memories. Alumni act as strong support system to the institution. Consistent Alumni meets and interactions in the same

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results into planning of various programmes. Every Year alumni also share information and experiences on whatsapp group and telegram group about placement as well as posts regarding admission procedure for further education. Multifarious curricular as well as cocurricular activities are conducted on regular basis in the college. The college assigns the alumni lead positions in different programs resource for the events. Talks and experiences shared by alumni act as a source of motivation for current batch students. Alumni contributions for institutional and academic development Alumni invited as resource persons and guest speakers Demonstrations of micro lessons as well as macro lessons. Alumni invited as judges for various programs. Active involvement of alumni in training for cultural events. Share information regarding placements and employment opportunities.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

College aims at imparting quality teacher training to develop personal, professional, emotional, spiritual and social competencies required to meet the challenges of changing educational system. The training provided by the college aims to infuse these different competencies and values among the student teachers, who will transmit it to the students of the schools, in which they serve. The management provides timely guidance to promote conducive learning.

The College Management Committee and IQAC takes active lead in planning, monitoring and evaluating the various academic and administrative process. Staff meetings are conducted on regular basis to plan and conduct activities as per action plan. The faculty participates in planning and execution of various activities as members of various committees. The faculty encourages all the students to participate in various programs.

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The entire thrust is on creating belongingness among the staff and the student teachers. The effective leadership and participation of staff and students help in achieving the vision and mission of the institution.

File Description	Documents
Vision and Mission statements of the institution	No File Uploaded
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<u>View File</u>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The college believes in democratic working through team work and participatory decision making. The administration follows decentralized system of governance. With help of College Management Committee and IQAC, Principal takes decisions to achieve the set goals.

The faculty shows active involvement and participation in the activities of the institution. At the beginning of the academic year, the Principal along with the IQAC prepares the academic calendar. There after the faculty members of the respective committee meet to discuss and finalise the activities to be conducted. The faculty are given the privilege to make changes as per the requirements of the activities they intend to conduct. The members of student council are also involved in the planning and organising of various programmes. Due to the pandemic induced lockdown all the meetings and activities were conducted online.

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	No File Uploaded

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6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

To achieve the desired goals, transparency in the functioning of the institution is essential. The management takes a keen interest in the administration of the college. They are informed about the activities of the college. The Principal makes presentation of different events and activities in Annual General meeting of the management.

The decision taken in the College Management Committee and IQAC are disseminated among the faculty members in the staff meeting. Regular staff meetings help in maintaining transparency in various matter. The students through the student council are informed about various activities of the college. All the activities are periodically reviewed by the Principal.

The pandemic of 2020 -2021 kept the institution closed for better part of the year. Though physical presence in the college was not possible, all meeting were conducted online. Information's were disseminated even using social media like WhatsApp.

Regarding the financial aspects the accounts are regularly audited. There is an internal auditor and external auditor who looks after the financial aspects of the institution.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The academic year 2020-2021, the educational institutions were closed due to the pandemic COVID-19, the teaching -learning shifted from offline mode to online mode. Time table displaying various academic and other activities is prepared and followed.

Internship is an important activity of teacher education. As per the instruction provided by the affiliating University & State

Government the internship was carried online. For the smooth transition of internship from offline mode to online mode, planning was essential. The members of Internship (Practice Teaching Committee) had a meeting with the Principal to decide the process of conducting the internship. Thereafter, a meeting was conducted with the entire faculty. They were briefed on how the online internship is planned. The students were oriented regarding the transition from offline mode to online. The student-teachers were oriented on how to present a lesson in a simulated environment, the various online platform and steps to use the online platform. IT experts was invited to orient and give demonstration on how to conducted an online lesson. The studentteachers were given lesson guidance using google meet & Zoom. Timely counselling was provided to the students as and when required. The entire internship was completed without much hassles.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The head of the institution is the Principal, the administrative bodies are the College Management Committee and IQAC. Academic and Administrative policy decisions are implemented through the IQAC. The academic calendar is prepared along with other faculty members in consultation with the Principal. Various committees viz. Practice Teaching Committee, Examination committee, Sports & Cultural Committee, Extension Activity Cell prepare the plan of action for their respective committees, these are discussed in the IQAC, suggestion are given, thereafter the committee have the flexibility to make minor changes in the process of implementation, if required. The Administrative office sees the office administration, admission, Scholarships, accounts, and issue of various required documents to staff and faculty. Maintenance of all records and correspondence with various Higher education regulating bodies like affiliating University, NCTE and Government authorities is done by the office.

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File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Five/Six of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Due to pandemic lockdown the college remained closed most of the time. The teaching learning process shifted from offline to online. This was totally new experience for the faculties and students. The students had to complete their internship through online mode. In order to make the process easy for the students. The IT Experts and college faculties manage the online teaching and learning. Orientation session for Online Teaching was invited to demonstrate the online teaching and learning process, the use of apps for teaching, preparation of power point presentations. This session helped in easing the initial apprehensions of students-teachers regarding online teaching. The programme on how to prepare for NET/SET was organized. Those were the days of stress and strain, a session on Alternative Therapy was also

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organized. For both the program the resource persons are eminent experts of the field. These activities were hugely beneficial for the students.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	No File Uploaded
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The thrust of the college administration and the management is well being of the teaching and non-teaching staff.

- Duty leave is granted to attend Seminars, Refresher courses and short-term courses.
- Temporary advancements against salary are made available to the teaching as well as non-teaching staff.
- Medical Leave for Teaching and Non-Teaching staff.
- Free college bus facility for Staff members.
- Uniform for class four staff members.
- Fee concession for Spouses in sister concern institute of the Society.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

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0

File Description	Documents
Data as per Data Template	<u>View File</u>
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

There is an inbuilt mechanism for performance assessment. Teaching performance of faculty members is assessed through self-appraisal form. The areas covered are Academic and Professional Growth, Teaching Methods used, Research papers published in journals, Guidance rendered to Research Scholars, Participation in Seminars, Workshops and Conferences, Participation in orientation programmes, refresher courses and Participation in Co-curricular Activities. Attendance, student-teacher relationship, Help rendered in college administration by membership of various committees such as Discipline Committee, Admission Committee, Student Support Cell are also taken into consideration. These forms are analysed by the Principal and send to the College Management Committee for increment and career advancement.

At the end of academic year feedback is collected from the students. Various aspects regarding the curriculum and the teaching-learning process are covered.

The Principal of the institution on the basis of her observation and feedback given by the student-teacher evaluates the faculty and provides necessary suggestions.

File Description	Documents
Proforma used for performance appraisal for teaching and non- teaching staff with seal and signature of the Principal	No File Uploaded
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

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6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The accounts are audited regularly. There is internal as well as external auditor. External auditor prepares standard audit programme and reports. The Auditors conduct Audit by checking basis of all Payment Vouchers, Receipt Vouchers, Bills, Bank Reconciliations and Bank Statements. The institution has a system of Pre - Audit on concurrent basis by the Auditors, which results in a full proof system of checking and control for all payments and receipts. This system of Audit identifies the discrepancies which are rectified at the preliminary stage itself.

Financial statements are presented in the College Management Committee meeting and the points with special reference to optimum utilization of the financial resources are discussed and deliberated and subsequently the Audited financial statements are adopted and approved in the meeting.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	No File Uploaded
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

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File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The institution gets financial support in form of fees collected from the students as per the norms of Rajasthan State Government. With the respect of tuition fees, the college follows the regulations regarding the affiliating University & State Government.

The college does not mobilize any resources through donation, since it does not accept any donation.

The institution has the ideology of serving for society. Members of management take care of financial resources/ requirements. In case of excess of expenses over income the resources are provided by management.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

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IQAC has been established for quality assurance and quality sustenance. The college implements most of its quality assurance mechanism through detailed planning, collective decision making and team work. The progress of college is viewed from the success of its activities. All the activities of the college are monitored and reviewed through the IQAC. Suggestions are given to respective committee members for enhancement of the performance of the committee.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

In the academic year 2020-2021, due to the pandemic the teaching -learning shifted from offline to online mode. All the lectures and all activities were conducted online. The member of the IQAC prepares the time table for all lectures and other activities that were held online. At the end of semester feedback was taken from the students. In faculty meetings a review was done of all the activities that were conducted. The difficulties the students and faculty faced were discussed and suggestions were given to minimize the difficulties.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

2

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

One of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to the minutes of the meeting of IQAC	https://www.ramadevicollege.org/files/ugd/69ecd0 06e0409e15a54d40b6302513409ec7b8.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

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6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

The college has an IQAC cell which monitors all the activities of the college. The administration follows a decentralized system of governance through various committees. In the beginning of the academic year, the faculties are assigned duties of various faculties by the Principal of the college. Various committees viz, Curriculum Plan committee, library committee, examination committee, Sports committee, Cultural committee etc. have been constituted. For execution of different institutional activities. The students' support programs are carried out under the strong support and guidance of college faculty at the beginning of the academic year members of the various committees under the leadership of the Principal.

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The institution adopts several green practices on the campus under the guidance of the Eco Club for ensuring environmental consciousness and sustainability. The college building is designed in such a way as to promote natural lighting and ventilation to minimize the use of electricity. LED lights are used on the college campus. Green landscaping. The campus is made as green as possible by planting a good number of plants by students and the college gardeners. The lawn is well maintained.

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File Description	Documents
Institution's energy policy document	No File Uploaded
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Institute encourages environment friendly waste management practices as follows:

Solid waste management:

- Students and staff are made aware of proper waste management practices through lectures, displaying slogan boards in the campus to reduce waste at the institute.
- Segregation of dry and wet waste on a daily basis from various sources.
- Separate dustbins are used for different types of wastes.

Liquid Waste management:

 Liquid waste from the points of generation like the water tanks and toilet etc is let out as effluent into a proper drainage facility and to avoid stagnation. All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage.

Zero percent leakage of waste water is ensured.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Institution waste management	Three of the above
practices include Segregation of waste E-	
waste management Vermi-compost Bio gas	
plants Sewage Treatment Plant	

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File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Two of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Cleanliness and sanitation are the priority of the institution. On a regular basis the college keeps the campus clean and maintains greenery by planting different plants. Tree plantation enables to beautify and enhance the green cover of the college.

Weeding of unwanted grass is done on regular basis in the college campus. The college conducts various activities like Swachata Abhiyan, Tree plantation, Environmental awareness campaigns etc. on a regular basis.

Due to the pandemic situation, the institution avoided conducting above activities in and out of the institution for the safety of

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teachers and students.

File Description	Documents
Documents and/or photographs in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	No File Uploaded
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way

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it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The institution caters to the need of different practice teaching schools in different forms like providing counselling to the school students, problem solving session for school students related to Maths, science and English subject. During internship teacher trainees arranges various activities in schools like exhibitions, competitions, tree plantation, assist school staff in organising various events. The college carries out different activities to address locational advantages and disadvantages groups i.e. Community work, awareness drive.

Due to Covid Pandemic and lockdown the institution could not involve resources from community for conducting different activities.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	No File Uploaded
Web-Link to the Code of Conduct displayed on the institution's website	No File Uploaded
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

Two Best Practice:

Weblink:69ecd0_1dcf74c9efff4757895b3edc9b544d95.pdf (ramadevicollege.org)

File Description	Documents
Photos related to two best practices of the Institution	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The Ramadevi Mahila T. T. College is the premier and the Pioneer Institution founded by Sh. Shishupal Poonia in the Year 2007 to meet the needs of the rural area of the Jhunjhunu district in Rajasthan. The vision-mission statements and objectives of the college focus on leading quality education and lifelong learning

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to the aspirants irrespective of caste, creed and religion. All educational activities and programmes are organized to mould student teachers to become capable of facing the challenges in the competitive era. The students are nurtured to excel professionally and to be a responsible Teacher. The college has adequate and good infrastructure facilities -technology enabled classrooms, computer labs, language laboratory, library, and YOGA hall and good auditorium. The College Principal, Dr. Ashok Godara, is the Members of Board of Studies, PDU Shekhawati University, Sikar. College has tradition of implanting various innovative and healthy practices which are related with community, Special children, teaching - learning process.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	No File Uploaded